

OFA MWG Meeting – 20211028

Attendees:

Doug Ledford, Red Hat
Raghu Raja, Enfabrica
Mike Aguilar, Sandia
Phil Cayton, Intel
Joe Balich, Nereus

Agenda

- Events
 - OFA Workshop 2022
 - Workback schedule
 - ~~[August 1] Schedule First TPC Meeting in August (33w)~~
 - [October 22] Determine Workshop Categories (21w)
 - [October 25] Announce Call for Sessions and EB Registration (20w)
 - [November 29] Secure Keynote Speaker (15w)
 - [January 14] Close Call for Sessions, Announce Extension (8w)
 - [January 21] Close Extended Call for Sessions (7w)
 - [January 28] Speaker Selections Due to MWG (6w)
 - [February 1] Distribute Speaker Acceptances (6w)
 - [February 8] Sponsorships Due (5w)
 - [February 21] Finalize Agenda (3w)
 - *Suggest Feb 15 (4w) or Feb 8 (5w)
 - [February 22] Close EB Registration (3w)
 - [March 15-17] OFA Workshop 2022
 - TPC Update
 - Finalizing list of CFS topics
 - Hari is open to opening another workshop.
 - **AR: Raghu** to send Joe final list of CFS topics, setup EZC for review.
 - Reg/CFS Press Release
 - Needs:
 - Final list of CFS topics
 - Updated EZC platform
 - Reg platform setup
 - SC21
 - Materials
 - Biz Cards – estimate arrival November 4 (Joplin)
 - Table Cloth Runner – estimated arrival November 8 (Joplin)
 - Kiosk PPT – under development
 - **AR: Doug** to provide FSDP slides for this, work with **Michael** for OFMF portion.
 - Planning to have a 40inch display running PPT on autoloop, and another monitor to run an FSDP demo.
 - OFA at SC21 Highlight Blog
 - **AR: Joe** to update with new FSDP demo info, get posted week of 11/1.

- FSDP mini-launch
 - Announce program availability/how to get involved, highlight upcoming Webinar Series
 - Plan for initial OFA email blast, and approach partner orgs (SNIA/DMTF/Gen-Z) to promote after SC21.
 - Website Updates
 - **AR: Joe** to work with **Ken** to add two additional homepage tiles to point to FSDP/OFMF information (i.e. recent webinars).
 - Also, need a dedicated FSDP page that we can use moving forward as well.
 - Webinars
 - FSDP Series
 - Topics
 - 1. Deeper dive intro and demo (1 hour)
 - January 12 at 10AM Pacific Time
 - 2. Test infrastructure API (1.5 hours)
 - January 19 at 10AM Pacific Time
 - 3. Live demo of testing API (1.5 hours)
 - January 26 at 10AM Pacific Time
 - Items needed for promotion (4-weeks of promotion recommended)
 - Titles and Abstracts
 - Speaker Info (name, company, title, bios)
 - WebEx links
 - Webex Webinar Setups
 - Registration (Name, Company, Email)
 - Mute attendees upon entry / Allow attendees to unmute themselves
 - Allow attendee discussions in the chat / See who is in attendance
 - Recording
 - **AR: Joe** to work with **Doug** for information to setup webinar links, draft eblast.
 - OFA Bylaws Vote
 - Status update
 - **AR: Doug** to send out an update email. December 14 new deadline.
- Next meeting – Thursday, November 11 @ Noon PT