Hello OFA MWG,

Below is a summary of our last MWG call. Please let us know if you have any questions.

Thanks, Allison

## Attendees:

Paul Grun, Cray Divya Kolar, Intel Jim Ryan, OpenFabrics Alliance Joe Balich, Nereus Allison Barry, Nereus

## Minutes

- Events
  - OFA Workshop 2020
    - Updated Workback Schedule attached
      - Schedule Snapshot
        - [August 1] Select TPC Chair and Schedule First TPC Meeting in August (33w)
        - [October 15] Build Initial Workshop Topic Categories for OFA Community Review (22w)
        - [November 5] Finalize Workshop Categories, Session Formats, Collaborative Activities (19w)
        - [November 12] Announce Call for Sessions and EB Registration (18w)
        - [December 6] Secure Keynote Speaker (15w)
        - [January 17] Close Call for Sessions, Announce Extension (8w)
        - [January 24] Close Extended Call for Sessions (7w)
        - [January 31] Speaker Selections Due to MWG (6w)
        - [February 3] Distribute Speaker Acceptances (6w)
        - [February 11] Sponsorships Due (5w)
        - [February 24] Finalize Agenda (3w)
          - \*Suggest Feb 10 (4w) or Feb 17 (5w)
        - [February 25] Close EB Registration (3w)
        - [March 17-19] OFA Workshop 2020
    - TPC Update
      - Initial list of topics coming together
        - o External group engagement next steps discussed
        - AR: Paul/Jim to discuss and gather feedback on five buckets of themes and topic areas during EWG, OFIWG and XWG meetings week of 10/21
      - Tutorials Update
        - o RDMA Tutorial (Doug), OSU Training (Hari)
          - Possible dedicated tutorials/training track in development

- AR: TPC/MWG to continue development of tutorials, determine placement within workshop schedule as details are finalized.
- CFS & EB Reg Communications
  - Nereus started preparing:
    - o Press release
    - o Eblast
    - $\circ \quad \text{Blog}$
    - Webpages
  - **AR: Nereus** to update materials once workshop themes are determined and registration portal has been setup
  - Budget Updates
    - Awaiting final updates on venue expenses, registration estimates
      - **AR: Divya** to work with **VTM Events** on setting up new registration portal
      - **AR: VTM Events** to coordinate with **Jim** and Linux Foundation on updating baking information for registration portal
    - **AR: Nereus** to share initial budget overview once venue expenses, registration estimates are determined
- Webinar
  - o ONUG

- Webinar content review process ongoing
  - Scheduling TBD
    - Once review of content complete, date of webinar can be determined
- Newsletter
  - o Timing
    - November (post CFS / EB Registration)
  - o Outline
    - A Word from the Board
      - Update on Industry Alliance Program
      - Bylaws
        - Availability TBD; bylaws update under review
      - Interop Program
        - High-level overview of activity to be placed under IWG update
      - **AR: Nereus** to draft initial content with note on upcoming workshop and activities for **Paul's** review
    - OFA Working Group Updates
      - EWG
      - IWG
      - OFIWG
      - MWG
      - **AR: Divya** to collect updates from technical groups; **Nereus** to draft MWG update
    - OFA Workshop 2020
      - CFS & EB Registration
    - ONUG Webinar Highlight
    - OFA PR Toolkit

- Blog
  - $\circ \quad \text{Upcoming blogs}$ 
    - Call for Session and Registration Announcement
    - ONUG Webinar Highlight
      - Awaiting confirmed details
    - SNIA/OFA RPM Efforts
      - On hold until this gets more traction
- Opens
  - Possible change in MWG call time due to conflicting schedules
    - AR: Nereus to update calendar invite if meeting time is changed