

OFA MWG Meeting - 20221220

Attendees:

Michael Aguilar, Sandia
Ken Strandberg, Catlow Communications
Joe Balich, Nereus

Minutes:

- OFA Workshop 2023 – April 11-13, 2023
 - Logistics
 - **AR: VTM Events** to cancel agreement with Blackwell Inn.
 - AR: Joe to inform iHPC about cancelation
 - Transition to virtual communications/website updates
 - **AR: Joe** to work with **Ken** on necessary communications and website updates.
 - **AR: Joe** to directly reach out to specific individuals as noted by **Michael** to inform them of the virtual shift.
 - Workback Schedule Snapshot / possible adjustments for virtual:
 - ~~[January 24] Close Call for Sessions, Announce Extension (11w)~~
 - Deadline: January 24 → February 21 (7w)
 - ~~[January 31] Close Extended Call for Sessions (10w)~~
 - Deadline: January 31 → February 28 (6w)
 - ~~[February 7] Speaker Selections Due to MWG (9w)~~
 - Selections Due: February 7 → March 7 (5w)
 - ~~[February 14] Distribute Speaker Acceptances (8w)~~
 - Respond: February 14 → March 14 (4w)
 - ~~[March 7] Sponsorships Due (5w)~~
 - Sponsorship Due: March 7 → March 20 (3w)
 - ~~[March 7] Finalize Agenda (5w)~~
 - Publish: March 7 → March 20 (3w)
 - ~~[March 21] Close EB Registration (3w)~~
 - [April 11-13] OFA Workshop 2023
 - Decision made to maintain existing dates for the virtual workshop.
 - Virtual Schedule Review
 - Can determine at next MWG call
- Opens
 - Next Meeting – Tuesday, January 3 @ 11AM PT
 - Rescheduling instance to January 10 at 11AM PT