

**Attendees:**

Phil Cayton, Intel  
Raghu Raja, Enfabrica  
Michael Aguilar, Sandia  
Joe Balich, Nereus

**Minutes**

- OFA Workshop 2023 – April 11-13, 2023
  - Workback Schedule Snapshot:
    - [August 1] Schedule First TPC Meeting in August (36w)
    - [September 27] Determine Workshop Categories (28w)
    - [October 4] Announce Call for Sessions and EB Registration (27w)
    - [December 6] Secure Keynote Speaker (18w)
    - [January 24] Close Call for Sessions, Announce Extension (11w)
    - [January 31] Close Extended Call for Sessions (10w)
    - [February 7] Speaker Selections Due to MWG (9w)
    - [February 14] Distribute Speaker Acceptances (8w)
    - [March 7] Sponsorships Due (5w)
    - [March 7] Finalize Agenda (5w)
    - [March 21] Close EB Registration (3w)
    - [April 11-13] OFA Workshop 2023
  - VTM Events Budget Item
    - Blackwell Inn booking questions
      - Cost/Room Use changes have been approved
  - Steering Committee
    - Kick-off brainstorm of onsite activities, schedule breakdown, and Call for Sessions topics.
      - Meeting Space Overview – attached
      - **AR: Joe** to confirm changes with VTM Events, update overview deck.
    - Raghu noted that we are approved for the EZC installation.
- Events
  - FMS
    - SNIA Reception Sponsorship discussed
  - SDC speaking opp
    - **AR: Michael** to see if he is able to get travel approved for this session.
    - **AR: Michael** to develop presentation slides based on past OFMF session content.
  - SC22
    - Birds of a feather updates?
      - No updates, to focus on onsite presence/demos instead
    - SNIA Demo Pavilion
      - **AR: Joe** to flag the participant agreement to **Phil** to check on status of the agreement, execute if needed.

- New Member Pitch Deck
  - No updates at this time
- Opens
  - Next Meeting – Tuesday, August 30 @ 11AM PT
  - Phil is out from August 22<sup>nd</sup> through September 6<sup>th</sup>