## Attendees:

Doug Ledford, Red Hat Raghu Raja, Enfabrica Mike Aguilar, Sandia Phil Cayton, Intel Joe Balich, Nereus

## **Minutes**

- Events
  - o OFA Workshop 2022
    - Workback schedule
      - [August 1] Schedule First TPC Meeting in August (33w)
      - [September 15] Determine Workshop Categories (26w)
      - [October 5] Announce Call for Sessions and EB Registration (23w)
      - [November 29] Secure Keynote Speaker (15w)
      - [January 14] Close Call for Sessions, Announce Extension (8w)
      - [January 21] Close Extended Call for Sessions (7w)
      - [January 28] Speaker Selections Due to MWG (6w)
      - [February 1] Distribute Speaker Acceptances (6w)
      - [February 8] Sponsorships Due (5w)
      - [February 21] Finalize Agenda (3w)
        - o \*Suggest Feb 15 (4w) or Feb 8 (5w)
      - [February 22] Close EB Registration (3w)
      - [March 15-17] OFA Workshop 2022
    - TPC Update
      - TPC Steering Committee held its kick-off meeting
      - AR: Raghu R. to send out another doodle poll to schedule follow up meeting, drive other updates via email.
  - o SC21
    - To have OFMF demo in Gen-Z Consortium booth and potential BoF session
    - Awaiting updates on standards pavilion kiosk logistics
      - AR: Michael A. to coordinate with SNIA reps on kiosk logistics, start outlining collateral and/or content for the show.
- Webinars
  - o Gen-Z Consortium Joint Webinar
    - Held September 30 at 11AM PT
    - Will continued to promoted once webinar recording is available.
  - FSDP Series (TBD on hold until further notice)
    - Topics
      - 1. Deeper dive intro and demo (30-hour)
      - 2. Test infrastructure API (hour)
      - 3. Live demo of testing API (hour)
    - Items needed for promotion (4-weeks of promotion recommended)
      - Dates/Times

- Titles and Abstracts
- Speaker Info (name, company, title, bios)
- WebEx links
- Webex Webinar Setups
  - Registration (Name, Company, Email)
  - Mute attendees upon entry / Allow attendees to unmute themselves
  - Allow attendee discussions in the chat / See who is in attendance
  - Recording
- OFA Bylaws Vote
  - o Email sent out by Paul
  - o Confirmed voting list on the call
  - o **AR: Joe** to track votes as they come in, present update at next MWG call.
- Opens
  - o Next meeting Thursday, October 14 @ Noon PT