OFA MWG Meeting - 20210527

Attendees:
Doug Ledford, RedHat
Paul Grun
Joe Balich, Nereus

Minutes

- Events
    - OFA Workshop 2022
        - Workback Schedule Snapshot
            - [August 1] Schedule First TPC Meeting in August *(33w)*
            - [September 15] Determine Workshop Categories *(26w)*
            - [October 5] Announce Call for Sessions and EB Registration *(23w)*
            - [November 29] Secure Keynote Speaker *(15w)*
            - [January 14] Close Call for Sessions, Announce Extension (*8w*)
            - [January 21] Close Extended Call for Sessions *(7w)*
            - [January 28] Speaker Selections Due to MWG *(6w)*
            - [February 1] Distribute Speaker Acceptances *(6w)*
            - [February 8] Sponsorships Due *(5w)*
            - [February 21] Finalize Agenda *(3w)*
                - *S*uggest Feb 15 (*4w*) or Feb 8 (*5w*)
            - [February 22] Close EB Registration *(3w)*
            - [March 15-17] OFA Workshop 2022
        - Budget
            - Flagged logistical questions to VTM Events that could impact budget
            - Meeting next week to discuss in detail for finalizing initial budget overview
                - **AR: Joe** to provide high level overview of budget estimates for review in June.
    - SC21 – Standards Pavilion
        - SNIA and other standards orgs are reviewing opportunities for a shared space at SC21
        - OFA is being invited to join, share the costs
        - Awaiting further details from the organizers
- Webinars
    - FSDP Series
        - Topics
            - 1. Deeper dive intro and demo (30-hour)
            - 2. Test infrastructure API (hour)
            - 3. Live demo of testing API (hour)
        - Items needed for promotion
            - Dates/Times
            - Titles and Abstracts
            - Speaker Info (name, company, title, bios)
            - WebEx links

- Webex Webinar Setups
  - Registration (Name, Company, Email)
  - Mute attendees upon entry / Allow attendees to unmute themselves
  - Allow attendee discussions in the chat / See who is in attendance
  - Recording
- Target timing
  - Doug highlighted need to move target webinar dates to mid-July
- Opens
  - Next meeting – Thursday, June 10 @ 1pm PT