

Hello OFA MWG,

Below is a summary of our last MWG call. Please let us know if you have any questions.

Thanks,

Allison

Attendees:

Divya Kolar, Intel

Jim Ryan, OpenFabrics Alliance

Joe Balich, Nereus

Allison Barry, Nereus

Minutes

- Events
 - OFA Workshop 2021
 - Schedule Snapshot
 - ~~[August/September] Select TPC Chair and Schedule First TPC Meeting in August (32w)~~
 - ~~[October 13] Build Initial Workshop Topic Categories for OFA Community Review (22w)~~
 - ~~[November 3] Finalize Workshop Categories, Session Formats, Collaborative Activities (19w)~~
 - ~~[November 17] Announce Call for Sessions and EB Registration (18w)~~
 - ~~[December 4] Secure Keynote Speaker (optional), Define Tutorials (15w)~~
 - [January 22] Close Call for Sessions, Announce Extension (8w)
 - [January 29] Close Extended Call for Sessions (7w)
 - [February 1] Speaker Selections Due to MWG (6w)
 - [February 3] Distribute Speaker Acceptances (6w)
 - [February 9] Sponsorships Due (5w)
 - [February 22] Finalize Agenda (3w)
 - *Suggest Feb 8 (5w) or Feb 15 (4w)
 - [February 23] Close EB Registration (3w)
 - [March 15-19] OFA Workshop 2021
 - TPC Update
 - Submissions update?
 - No submissions at this time
 - **AR: Jim** to lead EasyChair training for TPC Members at upcoming meeting
 - Speaker Tracker Discussion
 - **AR: Nereus** will only use final TPC speaker tracker to ensure no miscommunications
 - Communications
 - IBTA Promotion

- **AR: Nereus/Divya** to share OFA blog materials with IBTA for promotional purposes
 - Expanded CFS / Sponsorships Promotion
 - Distributed: Tuesday, December 17
 - CFS Reminders
 - Two Week
 - Distribute 1/11
 - One Week
 - Distribute 1/18
 - One Day
 - Distribute 1/21
 - CFS Extension
 - Distribute 1/25
 - Sponsorships
 - **AR: Divya** to bring up sponsorships for Workshop in next XWG meeting
 - insideHPC Support
 - **AR: Nereus** finalizing Change Order to move event recording support to 2022
 - Pre / Post Event Promotions
 - \$1880
 - **AR: MWG** to decide whether we want to move forward with any iHPC Event Promotions for 2022 later this year
- Webinar
 - OFMF Chat
 - Suggested possible January webinar dates/times – No response to date
 - Next best opp: Week of Feb. 11
 - **AR: Nereus** to reach out to **Michael** to confirm timing and participation
- Opens
 - Next meeting – Thursday, January 21 @ 1pm PT