Hello OFA MWG,

Below is a summary of our last MWG call. Please let us know if you have any questions.

Thanks,
Allison

Attendees:
Paul Grun, HPE
Divya Kolar, Intel
Jim Ryan, OpenFabrics Alliance
Doug Ledford, RedHat
Joe Balich, Nereus
Allison Barry, Nereus

Agenda
- Events
    - OFA Virtual Workshop – June 8-12, 2020
        - Speaker Outreach ongoing
            - Only a few loose ends remaining for slides, bios, registration
            - Day 1 & 2 are all set
            - **AR: Nereus** to send reminders to speakers on the day of their sessions and individual calendar invitations.
        - Day of Logistics
            - Logistics team to join at 7:20am each day to put up welcome slides, etc.
            - **AR: Nereus** to plan to send the slides and bios to the planning team in case of emergency
            - **AR: Divya** to make Paul and Allison panelists each day of the event
            - **AR: Team** to remind host to record individual sessions
        - Communications
            - BoF spotlight – distributed
        - Survey
            - Ken actively updating the surveys
            - **AR:** Before each WS day, **Nereus** to distribute email to registered attendees flagging the survey link
                - Will send general WS survey after the program concludes on Day 5
            - Survey link also to be displayed in the Welcome Slides
            - **AR: Nereus** to share survey link with Divya so she can include in chat with all attendees
        - Daily Debriefs
            - Logistics team to meet Monday at 2pm PT, additional meetings to be scheduled as needed
        - SNIA
            - Event Calendar and SNIA Matters Newsletter are published
            - **AR: Nereus** to follow up with 2021 workshop info and have it added to their event calendar

- Virtual Workshop Workback Schedule – attached
- Blog
  - Upcoming blogs
    - BoF Highlight – posted
    - Gen-Z / OFA MOU
      - To update after the WS once next steps on the initiative have been determined
- FSDP
  - Paul shared additional information on FSDP to jumpstart planning of marketing and webinars
  - **AR: Nereus** to keep as an ongoing agenda item to address after the Virtual Workshop
- SNIA/SSSI
  - **AR: Jim** to act as point person for SNIA / OFA alliance possible joint activities
- Webinars
  - Tutorials / OFA Educational Program
  - OFA Initiatives
    - New OFA Testing Program
    - Deep Dive into the OFA's Upcoming Cluster
    - Working with Open Community
  - Timeframe for webinars
    - Keep on radar; Need board approval before moving forward
- Opens
  - Next meeting – Thursday, June 11 @ 1pm PDT