Hello OFA MWG,

Below is a summary of our last MWG call. Please let us know if you have any questions.

Thanks, Allison

Attendees:

Paul Grun, Cray Divya Kolar, Intel Jim Ryan, OpenFabrics Alliance Joe Balich, Nereus Allison Barry, Nereus

Agenda

- Events
 - OFA Workshop 2020
 - Updated Workback Schedule attached
 - Schedule Snapshot
 - [August 1] Select TPC Chair and Schedule First TPC Meeting in August (33w)
 - [October 15] Build Initial Workshop Topic Categories for OFA Community Review (22w)
 - → [November 5] Finalize Workshop Categories, Session Formats, Collaborative Activities (19w)
 - [November 12] Announce Call for Sessions and EB Registration (18w)
 - [December 6] Secure Keynote Speaker (15w)
 - [January 17] Close Call for Sessions, Announce Extension (8w)
 - [January 24] Close Extended Call for Sessions (7w)
 - [January 31] Speaker Selections Due to MWG (6w)
 - [February 3] Distribute Speaker Acceptances (6w)
 - [February 11] Sponsorships Due (5w)
 - [February 24] Finalize Agenda (3w)
 - *Suggest Feb 10 (4w) or Feb 17 (5w)
 - [February 25] Close EB Registration (3w)
 - o [March 17-19] OFA Workshop 2020
 - CFS & EB Reg Communications
 - All materials published/distributed
 - **AR: Nereus** reaching out to SNIA to gauge interest in promoting OFA Workshop
 - Website Updates
 - All WS 2020 pages are now live
 - TPC Update
 - Next deliverable Secure Keynote Speaker [December 6]
 - Budget Updates

- **AR: Nereus** working with VTM Events Team for estimates on registration fees and determine rooms for skeleton schedule
- **AR: Nereus** to share updated budget before next XWG meeting in December
- Sponsorships
 - AR: Divya continuing to reach out to potential sponsors
- OFIWG / DMTF Joint Meeting
 - AR: Nereus to work with Ken to have the December 17 joint meeting invite sent out to OFA mailing lists
 - **AR: Paul** and **Nereus** to determine DMTF marketing contact to share invite with DMTF membership
 - **AR: Nereus** to reach out to Gen-Z marketing team to gauge interest in sharing DMTF meeting invite
- Newsletter
 - o Timing
 - November (post CFS / EB Registration)
 - o Outline
 - A Word from the Board
 - Divya penned first draft, Paul provided updates
 - OFA Working Group Updates
 - **AR: Divya** sharing EWG updates
 - No updates from IWG
 - **AR: Divya** to share Libfabric OFIWG update
 - **AR: Nereus** preparing MWG update
 - OFA Workshop 2020
 - CFS & EB Registration
 - OFA PR Toolkit
- Webinar
 - ONUG
 - Webinar content review process ongoing
 - Scheduling TBD
 - AR: Jim to reach out to ONUG to confirm timing of webinar
- Blog
 - Posted blogs
 - Call for Session and Registration Announcement
 - Upcoming blogs
 - ONUG Webinar Highlight
 - Awaiting confirmed details
 - Keynote / Tutorials Highlight
 - Awaiting confirmed details
 - **AR: Nereus** to draft blog highlighting history of OFA Workshop and upcoming tutorials
 - SNIA/OFA RPM Efforts
 - On hold until this gets more traction
- Opens
 - o None