**OFA XWG Meeting Minutes**

**August 11, 2016**

**11am Mountain**

1. Roll Call:

Board Members:

Broadcom / Eddie Wai

Cray/Paul Grun

Intel / Jim Pappas

Jump Trading / Christoph Lameter

LANL / Susan Coulter

NetApp / David Dale

Oak Ridge / Scott Atchley

Sandia / Chris Beggio

Also present:

OFA / Jim Ryan

Intel / Woody Woodruff

Mellanox / Bill Lee

1. Modifications to minutes
   * Three comments on minutes from 7/14 content to separate bullet
   * Minutes approval by board only
2. Approval of minutes
   * XWG meeting on 7/14
     + Cray moves to accept with modifications
     + LANL seconds
     + Minutes approved
   * XWG meeting on 8/4
     + Cray moves to accept
     + LANL seconds
     + Minutes approved
3. Old Business:
   * Dual License status – no updates until after 8/20
     + Probably no updates until after NVMe conference
   * Bylaws
     + Paul is prepared to present at board meetings
     + No action from board required
     + Separate bylaws team likely to be formed
   * Training materials
     + Brief call 8/11/16, attended by Chris, Susan, and Jim
     + Training materials free to two top tiers of membership
     + Costs charged to non-member TBD with market analysis
     + SFW may be a customer for training resale
     + Customer use agreement to include not-for-resale clause
     + Costs of creating training materials to be recouped by charges to non-members
     + Formal notes forthcoming from Jim
   * Email lists
     + We are now using OFA email reflectors, and have decommissioned LANL listserv lists
     + OFABoard includes voting members
     + OFABoardPlus includes non-voting board members
     + OFABoardChairs are just chairs of the board
     + OFA lists are moderated by chairs
     + Additions to lists, including proxies, will be addressed in bylaws
4. New Business
   * InterOp re-design of charges / distros
     + Conversation out of Doug Ledford / Red Hat and Suse becoming members
     + We use Red Hat in the interop program today
     + How do fees change as a result of additional costs due to inclusion of Linux vendors?
     + To be taken up in IWG working group
     + There is no description of proposed changes
     + Today, customers are charged on a per-device basis
     + We may consider charging Linux vendors based on gained competitive advantage
   * TAC charter – no Intel personnel, Diego only
     + Intel is not going to offer anybody to co-chair TAC
     + Diego is sole member and chair today
     + This group should lead redesign of software image
     + TAC has been challenged to maintain participation and productivity
     + Board members should be encouraged to attend
     + TAC has been chartered to be visionary body
     + Charter changed to be consultancy to board
     + Possible tasks for TAC include predicting needs due to exascale
     + Solicit new members, including Parks Fields
     + One charter to be visionary, the other to perform technical projects for board
     + Consider opening membership of TAC to non-members and non-traditional members (chief scientists and academics)
     + It is a valuable, but not critical to mission of OFA
   * Website revamp completion / Organizational Assessment
     + Tweak to organizational page
       - Remove mention of TAC until TAC has full leadership and charter
       - Remove Windows working group
       - Since NVMe driver for Windows for NVMe group, no activity
       - Status may change after meeting between OFA and NVMe group
       - Susan will offer change suggestions via OFAPlus list
       - Bill Lee has lead this effort in the past and will get with Nerius (sp?) team
     + Larger revamp – software portal
       - Left as a future exercise
       - Needs a full redesign
       - Form separate group to address content of software portal from OFVWG, OFIWG, and XWG members
       - There is a need to promote web site and calendar – Bill Lee will take this up with MWG
       - Form a review board from MWG before public marketing of web site and calendar
       - MWG not willing to take ownership for review and changes, only for marketing final product
       - Susan will send email asking for review and approval of calendar via OFABoard list to identify showstoppers to release
     + Website revamp completion and Organizational Assessment are separate items
   * Working group chairs will be invited to attend and prepare report board meeting with one week’s notice

Meeting adjourned