**OFA XWG Meeting Minutes**

**August 4, 2016**

**11am Mountain**

1. Roll Call:

Board Members:

Intel / Jim Pappas

Jump Trading / Christoph Lameter

LANL / Susan Coulter

NetApp / David Dale

Oak Ridge / Scott Atchley

Oracle / David Brean

Sandia / Chris Beggio

Unisys / Bill Weber

Also present:

 OFA / Jim Ryan

 LANL / Parks Fields

 Mellanox / Bill Lee

 Intel / Woody Woodruff

1. Approval of minutes from last XWG meeting (7/14)
	* Tabled until 8/11
2. Old Business:
	* Dual License status
		+ Everything at LANL is approved for kernel developer and LANL awaiting feedback and approval from Christoph Lemeter and others
		+ Resource from LANL for kernel development is available
		+ RDMA group will be contracted around 20th of August to determine why NVMe code matters to OFA
	* Bylaws
		+ Sometime in August this will be addressed in detail
		+ Paul – on track and progress has been made made
		+ Five or six categories of interest to be looked at
	* TAC – Diego taking over as chair and email list moderator
		+ Jim Pappas is looking for co-chair
		+ We need to review the purpose and value of weekly meetings
		+ The TAC needs to regroup
	* Executive Director funding
		+ Phone conversation occurred between Susan Coulter and John Mitchell / Attorney
		+ No problem as long as Intel does not earmark the money for ED position specifically
		+ Contract states that Intel is paying for special projects within OFA
		+ Jim Pappas approved PO and it states the language Susan sent in and PO is up to $35000
	1. Training materials
	* Presentation forthcoming this meeting (need URL)
	* Training material should include work done in OFV related to extending verbs
	* Some consumers would be using this in classified environments
	* Licensing to organizations or individuals, and what are the issues
	* Email forthcoming to OFA and OFAPlus lists to answer questions and make progress
3. New Business
	1. Budget and financial status
		* Bill Lee gained detail on OFA financials
		* Linux foundation has reformatted financials
		* Bill has computed expense and revenue estimates through June
		* OFA is on track to break even or maintain a slight reserve
		* Stay on track with marketing and plugfest expenses
		* Includes payroll for ED position and revenue from Intel
		* Invoices will go out to members in November for payment in December to January
		* Huawei is in arears and is not responsive
		* Lenovo, Mercury, and SGI non-responsive
		* Policy in bylaws regarding non-payment states company has set-aside during non-payment period
		* We should add this issue to bylaws update
	2. RDMA summit in Santa Fe / Linux Foundation
		* Christoph is working on RDMA focus meeting
		* Developers want to reconvene for another RDMA summit meeting
		* Kernel developers and RDMA technologists in attendance
		* Targeting first week in November for conference
		* Will this remain by invitation only?
		* Not known how potential attendees will be invited
		* Andrew / LANL developer and Susan Coulter to request invitation
		* Sean Hefty and Ira Weiny from Intel to be invited
		* List to be provided to Christoph for potential invitees
		* Dual licensing issue due to integration of kernel stack and Infiniband driver code
	3. Location for annual conference
		* Bill Lee proposal for Portland as potential location
		* Spreadsheet sent with comparison between Portland and Monterey
		* Attendees will increase in number
		* Government rate of $151 in Portland Broadway Hilton
		* We can adjust quality and quantity of food to adjust registration cost
		* Registration fees in 2015 were $675 full / 595 early-bird
		* Effort to expand sponsorships to reduce registration cost
		* Criteria includes attractiveness, walkability to sights and services from hotel, and distance to major airport
		* Second half of March 2017 for potential date range
		* We will attempt to avoid the first and fourth week of April due to Israeli holidays
		* LUG organizers are working with us to eliminate overlap in dates
		* Date for LUG is published and is in June
		* Move forward with dates to start call for presentations
		* VTM will organize and coordinate the conference again
	4. Updating <https://www.openfabrics.org/index.php/openfabrics-software.html>
		* Shall we task the TAC with redesign of software diagram?
		* The larger issue is that the OFA portal and content and organization needs to be revisited and completed
		* Specifically address the identity of the OFA
	5. Web calendar <https://www.openfabrics.org/index.php/ofa-calendar.html>
		* This is an effort to centralize calendar
		* Working group chairs should not be burdened with additional work to manage scheduling of group meetings
		* There are fundamentally two kinds of meetings: public and private
		* Private meetings: MWG, TAC, XWG, board; the portal site explains how to request an invite to private meetings
		* Public meetings (all others) should be on calendar with all meeting information
		* Public groups should be more transparent to encourage participation by those who do not have direct access to dates and times
		* Announcement of calendar forthcoming

Meeting adjourned